



**Digging Deep: Coal Miners of African Caribbean Heritage,
National Narratives from across the UK**

www.blackcoalminers.com



Supported by
The National Lottery[®]
through the Heritage Lottery Fund



PARTICIPANT (VOLUNTEER) APPLICATION FORM

Please complete this form, sign and return it to:

Email: info@nottinghamnewscentre.com
norma@nottinghamnewscentre.com

Office contact no.: 0115 8713819 / 07984825482
Website: www.blackcoalminers.com
www.nottinghamnewscentre.com

Recruiting volunteers is central to the delivery and success of this project. It offers opportunities for young and senior people to gain experience, develop confidence and to learn new skills through heritage, in ways that shares and celebrates heritage with the local community and beyond.

1. Details:

Name:

.....

Email:.....

Contact no.:

2. SKILLS: HOW CAN YOU HELP?

Please indicate how you can help this heritage project by becoming a volunteer in or would like to try:

(TICK YOUR INTEREST/S ✓)

- Researching (*former miners, collating mining history, writing*)
- Interviewing and audio recording (*i.e. asking questions, recording, using IT*)
- Media production (*i.e. Video /DVD production/ Video editing/Sound editor*)
- Photography (*i.e. of events, people, workshops*)
- Graphic design (*i.e. leaflets, publicity materials*)
- PR/Media Officer (*i.e. press relations, organizing project promotion, project advertising, social media, article writing*)
- Coal art workshops (*i.e. assisting, taking part/participation in*)

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- Exhibition creation (*i.e. curating, content writing, design*)
- Advisory panel member (*i.e. management, admin, attending meetings*)
- Online archive production (*Website knowledge and production, maintenance*)
- Admin (*i.e. assisting with general paperwork/project progress*)

How could this HLF project help you achieve your own goals? (career or personal)

- 1.....
- 2.....

3. Availability

Please indicate when you are able to help (tick boxes):

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning						
Afternoon						
Both						

TERMS & CONDITIONS (important information)

Commitment: Volunteers are asked to be able to commit to a minimum 12 hours in total. Alternative arrangements/ working hours can be discussed and changed if necessary. All volunteers are required to complete and sign this form for any offer of voluntary role/position on the named project.

Confidentiality: All volunteers are asked to acknowledge and to maintain confidentiality when appropriate, with regards to any personal details about the member of staff / volunteers/ project partners/supporting organizations whilst on the project. If you are unhappy with any part of the project, speak to the Project Coordinator or project partners to clarify any matters.

Copyright: Works/activities/photographs/video/ intellectual materials/ drafts/ audio recordings/online website/archives/press releases or any other resources or materials produced prior to/during and after completion of the project or by/through this project, is own and copyright by Nottingham News Centre CIC and is not to be sold, used in media (broadcast, radio, internet, social media, magazines, newspapers) or printed without the prior consent (via email/ in writing) of the Project Coordinator or project partners or

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directors of Nottingham News Centre CIC. Failure to comply can result in termination of role in the project.

Permission for use of photography and related media created during the project:

Throughout the duration of the project, photographs and other forms of media will be created for evaluation/sharing purposes as requested by the Heritage Lottery Fund (HLF). By participating in this project, you agree to any text/content/resource/photos/media/video being shared/printed/uploaded/used in advertising/broadcasting for use by HLF and Nottingham News Centre and related project partners and supporting organisations.

Termination of voluntary work: Please inform the Project Coordinator (email or in writing) if you decide to cease voluntary work.

Reference / Certificate of Recognition:

Career references can be given on request. A 'Certificate of Recognition' can be given for contributions made during and after the project completion.

I declare that I have read and understand the information given on this form and that I will abide by the Terms & Conditions. The information I have given is accurate to the best of my knowledge.

<p>Volunteer signature:</p> <p>.....</p> <p>Name:.....</p> <p>Date</p>	<p>Project Coordinator signature <i>(On behalf of and with permission of project partners):</i></p> <p>.....</p> <p>Name.....</p> <p>Date</p>
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Please send the completed form to the Project Coordinator or email to:

info@nottinghamnewscentre.com or norma@nottinghamnewscentre.com

If you have any questions, please get in touch and a member of our team will get back to you as soon as possible to help/ offer advice.

Thank you!

With thanks to supporting organisations:

